Login to Existing RevTrak Account

- Login using your Email Address and Password
- Select My Account from the top navigation bar.
- Select the Parent Portal.

Parent Portal

Registrations with Balance

<table>
<thead>
<tr>
<th>Student Class</th>
<th>Balance Due</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ann Doe 17/18 BtB After School - MG AM Beyond the Bell Monthly - Maple Grove</td>
<td>$100.00</td>
</tr>
<tr>
<td>Ann Doe 17/18 AM BtB Before School - MG AM Beyond the Bell Monthly - Maple Grove</td>
<td>$120.00</td>
</tr>
</tbody>
</table>

- Select the ( ) icon to add the balance to your Shopping Cart.
- *If your child is registered for BOTH AM and PM CARE, you must add BOTH payments.*
- Select payment option.
- Once you are ready to process the payment select Checkout.
- Verify your billing address and payment information.
- When you hit Complete Order, your payment will be processed and a Receipt will appear.