

Health & Safety - Return to Learn

Priority #1: Ensure Ongoing Workplace Safety

A-1. Ensure there are Adequate Health Resources and Support throughout the district.

Recommendations	Notes
<ul style="list-style-type: none">● Share Dallas County Public Health (DCPH) public health contact information to all nurses.● Nurses will discuss needs for PPE supplies and order accordingly:<ul style="list-style-type: none">○ Lead Nurse requests PO's from Business Office for the entire district, face shields to be ordered for nurses, SPED teachers/associates.● Hand sanitizer stations throughout the buildings:<ul style="list-style-type: none">○ Locations to include: lunchrooms, health office, exits/entrances, pods, library, classrooms, computer labs● Nurses will be in contact, before school start date, with parents of students who have chronic health illnesses and implement plan to keep them as safe as possible● Nurses and operations staff will work together on strategies for how to keep healthy/symptomatic students apart.● Nurses and operations staff will create proper signage for providing direction to staff and students.● Nurses will meet with and/or communicate with DCPH public health on a regular basis.<ul style="list-style-type: none">○ Nurses and HR will contact DCPH in the event of a COVID19 positive case.○ Nurses will contact WCSD Human Resources for next steps for ensuring a safe working and learning environment.○ Contact tracing will be done by DCPH. The building nurse will alert DCPH and work with them to determine close contacts.○ DCPH and the building nurse will then contact and follow students, parents and staff as indicated.○ HR, Building Administration, or District Administration will communicate with individuals impacted.○ Nurses will track data internally.● Operations staff will ensure:<ul style="list-style-type: none">○ A spray bottle with disinfectant will be in each classroom<ul style="list-style-type: none">■ Teachers/staff will be asked to clean between classes - training to be provided.■ Custodial team will ensure classroom surfaces will be clean before and after school.	

<ul style="list-style-type: none"> <ul style="list-style-type: none"> <ul style="list-style-type: none"> ■ Gloves should be worn and gloves will be provided for teachers. ○ All building custodians will consistently implement standard cleaning protocols. ○ Use of electrostatic sprayers will be deployed in the event that an infected area can be identified and/or for general cleaning. ○ Custodial supervisors will work together with school nurses to provide adequate training on cleaning protocols and work instructions. ○ Building leadership will have knowledge of standard cleaning protocols. ○ Building custodians will monitor and clean surfaces in high traffic areas. ○ Hand sanitizer will be distributed to the building custodian and building nurse. ○ Disposable gowns will be made available for all health offices. ○ All nurses meet with custodian to talk about plan to keep offices as clean as possible 	
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A-2. Ensure Workplace Safety if Staff must enter School Grounds during Remote Learning Conditions.

Recommendations	Notes
<ul style="list-style-type: none"> ● All meetings that can be held virtually, shall be held virtually in the event Continuous Learning is taking place in a building/district. ● Distribute the following in advance of staff returning to work before school starts or in the event Continuous Learning is taking place in a building/district: <ul style="list-style-type: none"> ○ <i>Guidelines for Employees Authorized to Enter Buildings</i> ● Building custodians will ensure that high traffic, high touch surfaces will continuously be cleaned. ● Essential hourly staff shall utilize Timeclock Plus application for clock-in/clock-out. ● If staff use the Time Clock machine, they will be asked to sanitize before and after use. ● Bottle filling stations will be the only water fountains turned on. 	

A-3. Ensure the school health office has what it needs to support optional student care.

Recommendations	Notes
<ul style="list-style-type: none"> ● Each building nurse will meet with the Director of Operations during the month of July to discuss how the health office traffic flow will look. <ul style="list-style-type: none"> ○ Possible changes or accommodations necessary to keep 	

the daily traffic separate from the students with COVID symptoms will be discussed.

A-4. Ensure custodial staff are supported to ensure optimal environmental cleaning.

Recommendations	Notes
<ul style="list-style-type: none"> ● Implement disinfecting of vehicles twice per day; once after each home to school run; AM, MD and PM. Disinfecting will also take place before and after Field Trips. ● If we learn a driver or passenger on a bus has tested positive for the virus, we will take that vehicle out of service for a minimum of 24 hours prior to disinfecting it and putting it back into service. ● Provide non-medical face masks for employees and require their use while in the workplace, including when driving vehicles. Provide gloves for use when performing tasks like wheelchair securement or touching surfaces that may be contaminated. ● Encourage alternative modes of transportation for students who have other options. ● Tape marks showing students where to sit. ● Drivers should be a minimum of six feet from students; driver must wear face covering; consider physical barrier for driver. ● Minimize the number of people on the bus at one time within reason. ● Adults who do not need to be on the bus should not be on the bus. In the event that associates and/or teachers need to be on school busses to meet student needs, appropriate safety measures should be taken. ● Have windows open as weather allows. 	

A-5. Plan for appropriate building-wide social distancing as needed.

Recommendations	Notes
<ul style="list-style-type: none"> ● Parents in general are discouraged from entering the school building unless needing to come in the building to pick their child up from school or drop them off or to attend a meeting. In the event that a parent must enter the building, face coverings must be worn by the parent/guardian. ● Physical barriers, such as plexiglass, should be considered in reception areas and employee workspaces where the environment does not accommodate physical distancing, and congregating in shared spaces, such as staff lounge areas, should be discouraged. ● Our initial requirements and related guidance are as follows: <ul style="list-style-type: none"> ○ <u>Distancing requirements</u>: Schools should aim for a physical distance of six feet when possible. 	

- Seek to maximize physical distance among individuals within their physical and operational constraints.
- Classroom and facility configuration: To the extent possible, aim for desks to be spaced six feet apart and facing the same direction.
 - Seek to maximize physical distance between desks within their physical and operational constraints.
 - Items that are not easily cleanable, not essential and/or do not allow for adequate spacing in classrooms (couches, curtains, other non-district issued appliances and/or furniture, etc.) shall be removed until further notice.
 - Alternative spaces in the school (e.g., cafeteria, library, and auditorium) should be repurposed to increase the amount of available space to accommodate the maximum distance possible.
 - Additional safety precautions are required for school nurses and/or any staff supporting students with disabilities in close proximity, when distance is not possible: These precautions must include eye protection (e.g., face shield or goggles) and a face covering. Precautions may also include gloves and disposable gowns or washable outer layer of clothing depending on duration of contact and especially if the individual may come into close contact with bodily fluids.
- Hallway Traffic:
 - Passing Guidance
 - Passing periods and class release times may be altered in order to reduce hallway traffic. Staff will monitor hallways to encourage continuous traffic flow.
 - Consider creating one-way hallways to reduce close contact.
 - Where feasible or needed, place physical guides, such as tape, on floors or sidewalks to create one-way routes.
 - Where feasible, keep students in the classroom and rotate teachers instead.
 - Minimize or eliminate the use of lockers.
 - Consider building access times as a means for mitigating large social gatherings. When not possible, consider utilizing large spaces.
- Nutrition:
 - See: Nutrition Return to Learn Working Plan

<ul style="list-style-type: none"> ○ <u>Assemblies and Classroom Parties:</u> <ul style="list-style-type: none"> ■ Parents are in general discouraged from entering the school building unless needing to come in the building to pick their child up from school or drop them off or to attend a meeting. In the event that a parent must enter the building, face coverings must be worn by the parent. ■ Only essential visitors are able to access the building and must do so by appointment only. ■ Class parties, eating lunch with students, and assemblies are not recommended to occur. ○ <u>Recess:</u> <ul style="list-style-type: none"> ■ Recess is recommended to occur to the extent possible where physical distancing is made a priority. ○ <u>Related Arts</u> (when multiple sections gather): <ul style="list-style-type: none"> ■ Take a look at other existing subcommittees' work. ■ Consideration of students experiencing related arts coursework in classrooms as able. 	
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Priority #2: Support Mitigation Strategies

B-1. Support appropriate general mitigation strategies across delivery models.

Recommendations	Notes
<p>General Strategies:</p> <ul style="list-style-type: none"> ● Signage around buildings - awareness and education. ● Custodial check-off lists, standard cleaning protocols are established. ● Classroom practices will reduce transfer of objects between home and school and touching of other students' personal belongings. <p>Face Covering Recommendations:</p> <ul style="list-style-type: none"> ● At this time, our requirement and related guidance are as follows: <ul style="list-style-type: none"> ○ WCSD students (Pk-12) will be required to wear a cloth face covering that must cover their nose and mouth. <ul style="list-style-type: none"> ■ Full face shields may be an option for those students with medical, physical, behavioral, or other challenges who are unable to wear cloth face coverings. Transparent masks may be the best option for both teachers and students in classes for deaf and hard of hearing students. They may also be useful for teachers and younger students who rely on visual and/or 	

<p>facial cues.</p> <ul style="list-style-type: none"> ■ Exceptions to face covering requirements for students must be made to the student’s building administrator from the student’s medical provider. ○ WCSD staff are required to wear cloth face coverings. WCSD staff will receive two cloth face coverings and one full face shield. Exceptions to face covering requirements for staff must be made to the WCSD Human Resources Department from the staff member’s medical provider. <ul style="list-style-type: none"> ■ Face shields for adults are acceptable when physical distancing can be maintained and it is in the best interest of student education. A face shield or a transparent face covering provide the opportunity for more visual cues and should be especially considered as an alternative for younger students, students who are deaf and hard of hearing, other students and their teachers. ○ Face coverings are required to be worn by everyone on the bus during school bus transportation. ○ Mask breaks should occur throughout the day. <ul style="list-style-type: none"> ■ Breaks should occur when staff and students can be six feet apart and ideally outside or at least with the windows open (when possible). Further guidance on mask breaks including duration and frequency will be forthcoming, as well as more information about properly removing and putting on masks. ○ Face coverings should be provided by the student/family, but extra disposable face masks should be made available by the school for students who need them. Reusable face coverings provided by families should be washed by families daily. 	
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B-2. Plan for appropriate use/handling of materials

Recommendations	Notes
<ul style="list-style-type: none"> ● Minimize shared equipment, utensils, or learning materials between students and staff. <ul style="list-style-type: none"> ○ In the event that this cannot be avoided, disinfect after use. ● Items that are not easily cleanable, not essential and/or do not allow for adequate spacing in classrooms (cloth couches, long hanging curtains, etc.) shall be removed until further notice. We would recommend that we work with our buildings to determine 	

<p>if something is required for student learning needs.</p> <ul style="list-style-type: none"> It is recommended that we work alongside other subcommittees to determine how to handle academic materials. 	
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B-3. Establish in-school organizational structures that support effective mitigation strategies.

Recommendations	Notes
<ul style="list-style-type: none"> Limit access/exit points to provide opportunity for healthy movement throughout the building. 	

Priority #3: Monitor the Health & Safety of Teachers/Staff, Students and Families

C-1. Plan for the general health of teachers, staff & families.

Recommendations	Notes
<ul style="list-style-type: none"> Nurses will meet with and/or communicate with DCPH public health on a regular basis. <ul style="list-style-type: none"> Nurses and HR will contact DCPH in the event of a COVID19 positive case. Nurses will contact WCSD Human Resources for next steps for ensuring a safe working and learning environment. Contact tracing will be done by DCPH. The building nurse will alert DCPH and work with them to determine close contacts. DCPH and the building nurse will then contact and follow students, parents and staff as indicated. HR, Building Administration, or District Administration will communicate with individuals impacted. HR will track data internally for staff. Nurses will track data internally: COVID TRACKING TEMPLATE 	

C-2. Ensure the health and safety of teachers and staff.

Recommendations	Notes
<ul style="list-style-type: none"> WCSD staff should contact WCSD Human Resources Department to talk through options if they or their family members are high-risk or immunocompromised <ul style="list-style-type: none"> FFCRA, FMLA, etc. All WCSD substitutes will receive COVID19 related information from our HR Department. 	

<ul style="list-style-type: none"> ● In the event that a WCSD staff member feels symptomatic, that staff member will be sent home. ● Staff members will reach out to HR to discuss leave options. 	
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C-3. Plan for the health and safety of students.

Recommendations	Notes
<ul style="list-style-type: none"> ● Nurses will identify high-risk and immunocompromised students. ● Nurses working to identify places to isolate students who are exhibiting symptoms. Nurses will use a flow chart and screening protocol. <ul style="list-style-type: none"> ○ Recommend having families at home go through temperature checks and questions similar to staff questions. No need to send information to school. Before and after school care will continue to check temps on arrival. ○ Utilize different entrance/exit points ○ Hand sanitizer as they walk in the building ● Teachers will be notified at the beginning of the year to call the school nurse/front office when sending a sick student to the health office. Upon arrival: <ul style="list-style-type: none"> ○ Nurses will have clear guidance for building staff for when/when not to send students to the nurses office. Modifications may include having nurses travel to classrooms depending on what is going on in the health office. ○ Put sick children in designated area to mitigate possibility of transmission ○ Refer to symptom checklist for students feeling ill (pages 16 & 18), ○ Refer to flowchart and positive screening protocol for students feeling ill (pages 20-22). ○ Contact parents as soon as possible if symptoms present ○ Communicate timely pick up to reduce other exposure ○ Students will be led out specific doors to limit exposure and will walk students out to parent's car. ● Parents in general are discouraged from entering the school building unless needing to come in the building to pick their child up from school or drop them off or to attend a meeting. In the event that a parent must enter the building, face coverings must be worn by the parent/guardian. ● Only essential visitors are able to access the building and must do so by appointment only. ● Physical barriers, such as plexiglass, will be considered in reception areas and employee workspaces where the environment does not accommodate physical distancing. Congregating in shared spaces, such as staff lounge areas, will 	

be discouraged.

- Nutrition Department

- See: Nutrition Services Return to Learn Working Plan
- 6/25/20 - USDA has passed new waivers to allow the following through June 2021:
 - i. Flexibility with the meal components offered
 - ii. Grab and go meal service and service of multiple meals at the same time (i.e. breakfast and lunch together)
 - iii. Parent pick up of meals/children do not need to be present
- Beyond the Bell - have close communication with nurses if child is sent home from BTB
- Nurses documentation sheet for who is sent home, who goes back to class
- Childcare - splitting kids to have care available