



REQUEST FOR QUOTE (RFQ)

Invitation to Submit Quote for Projectors and Installation

September 10th, 2024

Description: The RFQ is issued with the intent of submitting a Quote for goods/services with the Waukeee Community School District. Waukeee Community School District is accepting quotes for the goods/services listed below:

Quantity	Description
	<p>Projectors and installation for the 2024-2025 School Year:</p> <ul style="list-style-type: none"> - Replace or install projectors at Timberline School, Grant Ragan Elementary School, Maple Grove Elementary School, and Woodland Hills Elementary School with L210W or appropriately sized new Epson branded projectors - Replace projector screens when necessary to accommodate a 16:10 viewing aspect ratio. Screens must be mounted using 6-inch wall hangers or t-bar mounts. Please reference the Projector Replacement linked Google Document - Replace projector screen mounts as necessary - Replace or install classroom audio speakers as necessary listed in the Projector Replacement linked Google Document - Mount and connect projectors to existing peripherals (Apple TVs, Document Cameras, etc) and auxiliary audio and video cabling. - Apple TVs must be installed in optimal locations for best wifi performance. - Test and ensure proper functionality of the projector, audio, cabling and peripherals after projector installation - Quotes should also include options for after-hours (after 4pm M-F) and weekend installations to avoid classroom disruptions. - An estimated installation schedule should be included with the quote - Line items for newly installed projectors should be included in the quote - Alternate quotes will be accepted that include the necessary low voltage work to install required ceiling power to proper locations for new projectors - Old projectors that are removed must be safely palleted and inventoried by model and type (either HDMI or non HDMI projectors) and delivered to the Technology office at the Vince Meyer Learning Center

Quote Due Date: Quotes must be received at the Waukee Community School District's District Office no later than 4:00 PM CST on September 24th, 2024.

Questions to District are due by September 16th @ 4pm. Responses to questions will be emailed to vendors upon request. All questions should be directed to Brittany Smith via email only. bsmith@waukeeschools.org

Deliver Quotes to: Brittany Smith
bsmith@waukeeschools.org
Waukee Community School District
560 SE University Ave
Waukee, IA 50263

Notice to Vendors: Subject to the conditions, provisions and specifications associated with this RFQ, quotes will be received at the designated location until the stated date and time. Selection criteria will be based on many factors, including but not limited to price, inclusions/exclusions, contract terms, service levels, etc.

The District reserves the right to reject any or all bids or to seek clarification upon responses received.