

# COURSE CATALOG

## STUDENTS & ADULTS



WINTER/SPRING 2022 | VOL. 13 | ISSUE 2



WAUKEE  
**COMMUNITY**  
EDUCATION

# WELCOME LETTER

## DEAR COMMUNITY MEMBERS,

Happy Holiday Season!

I hope you are able to spend time with family and friends over the holidays. The past several years have been a reminder of how special those that mean the most to us are, and how thankful we are to be able to spend time with them.

In Community Education, we are thankful for you, our customer. Our customers are made up of students, families, and community members. Your participation in our programs has been sincerely appreciated! It is a positive reminder of who we serve and why we serve. To see students and families engaged and enjoying our programs brings us joy and a sense of pride.

We had very strong attendance in our fall programs. Over 60 after school and evening classes were held, which is a historically high number. A record number of 12th grade students are on track to receive a Silver Cord this spring. Our Beyond the Bell before and after school care locations are all full serving elementary students. School buildings are being rented for community activities at a high level as well. We certainly have plenty to be thankful for this holiday season.

As always, please feel free to contact me. I welcome your feedback on how we can continue to grow Waukee Community Education and better serve our students, families, and community members.

**Jeff Longman**  
Director of Community Education

   @WaukeeCommEd

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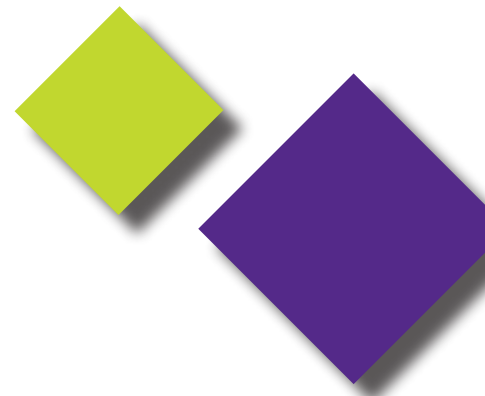
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# ADULT & CONTINUING EDUCATION

## A TASTE OF FARM TO SCHOOL **NEW!**

Farm to School builds connections between students, local food, farmers, and the community. Through interactive and hands-on demonstrations, participants will discover the many facets of Waukees Farm to School Program. Participants will learn how they can start, support, or expand efforts that promote nutrition education, hands-on learning, and local, fresh foods, in our school buildings and at home. Taught by Waukees CSD's Registered Dietitian and expert speakers from partner organizations.

Instructor: Kaitlyn Scheuermann

**W2201**

**Tuesdays, 6:00-8:00 pm**

**February 1-15**

**Timberline School**

**\$10**

## ESTATE PLANNING 101

Even everyday folks need an estate plan. A well-crafted estate plan saves your family undue grief and cost by ensuring your assets are distributed as you wanted. Whether your assets are worth thousands or hundreds of thousands, it's important to protect everything you worked so hard to earn. Learn how to avoid unnecessary expenses and fees, how to reduce or eliminate taxes and how to maximize the transfer of your real estate, investments and personal belongings to your loved ones and/or charitable organizations. Taught by a financial advisor with additional support of an estate attorney.

Instructor: Ann Merkley

**W2202**

**Thursday, 6:30-8:30 pm**

**January 27**

**South Middle School, Room #305**

**\$10**

## LANDLORD 101

Interested in getting into real estate but wonder where to start? This two-hour course will show you what you need to get started. You'll learn from someone that has over 35 years experience in renting out residential properties. We'll explore what makes the best rental properties, how to know if you're ready to become a landlord, how to finance it, how to collect rent and how to find just the right renter.

Instructor: Michael Hartwig

**W2203**

**Tuesday, 6:30-8:30 pm**

**January 25**

**South Middle School, Room #305**

**\$10**

## RETIREMENT PLANNING 101

Afraid you can't afford to retire? We will explore this question along with social security, Medicare, how to convert a 401(k) plan to an income stream you won't outlive, ways to

## HEAR FROM FAMILIES

"Great program! Great job with the kids. My son had a great time and enjoyed learning fencing!"

--Fencing

"The instructor was super helpful and engaging. I definitely feel a whole lot more prepared for the test than I did before. I'm not too nervous now."

--PSAT Prep

"My daughter loved this fun, energetic camp. She learned a lot and had a great time!"

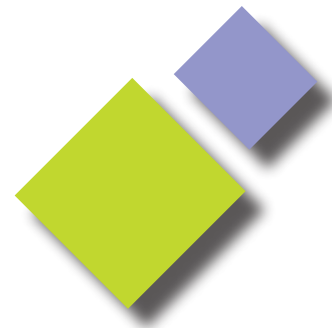
--Anchor Kids

"Such a great program! My son is already asking when he can take it again. Thank you so much!!"

--Robotics

"Our son loves B4K! He's attended most, if not all, of the sessions offered at Shuler the last five years, and he's enjoyed every one. Paula is a wonderful instructor, and she really cares about the kids!"

--Bricks 4 Kidz



minimize your taxes in retirement, and options to help protect your investments from market fluctuation. This seminar is relevant to anyone who wants to become more empowered in today's financial world. Course taught by a financial advisor with over 35 years of experience.  
Instructor: Ann Merkley

"The instructor was very good and made the class extremely interesting!" --PSAT Prep

**W2204**  
Tuesday, 6:30-8:30 pm  
March 8  
South Middle School, Room #305  
\$10

## COLLEGE PREP

### ACT PREP - MATH (GRADES 9-12)

Instructor teaches high school math in Waukee. This class will focus on test-taking strategies for the math portion of the ACT. We will review math concepts commonly found on the ACT and take and discuss several practice exams. Students can purchase the 2021 workbook (Princeton Review ACT Prep, 2021: 6 Practice Tests + Content Review + Strategies) online through Amazon. The same book is also used for the science review course.

Instructor: Jay Winter

**W2205**  
Mondays, 3:30-6:00 pm  
January 24, 31, February 7  
Northwest High School, Room #B128  
\$93

**W2206**  
Monday & Thursdays, 3:30-6:00 pm  
March 21, 24, 31  
Northwest High School, Room #B128  
\$93

### ACT PREP - SCIENCE (GRADES 9-12)

Instructor has a Master's Degree in Education, experience in teaching ACT test preparation and high school science teaching experience for over sixteen years in Waukee. This class will focus on test taking strategies for the science portion of the ACT. We will review science concepts commonly found on the science portion of the ACT: Charts and Graphs, Experiments and Fighting Scientists. We will take and discuss several practice exams during this review. Students can purchase the 2021 workbook (Princeton Review ACT Prep, 2021: 6 Practice Tests + Content Review + Strategies) online through Amazon.com. The same book is also used for the math review course.

Instructor: Dan Briggs

**W2207**  
Mondays-Wednesday, 3:30-6:00 pm  
March 28-30  
Waukee High School, Room #724  
\$93

### PSAT PREP (GRADES 9-12)

The Preliminary-SAT (PSAT) is essentially the same test as the SAT, without the essay component. Students who take the PSAT exam generally do so for one of two reasons: To compete for the prestigious National Merit Scholarship or to gain realistic practice for the SAT college admissions test. This test-preparation seminar provides students with highly effective tips and strategies to prepare them

for success on the PSAT (as well as the SAT), regardless of their motivation for taking the exam. Students will take shortened practice tests, receive a study guide and practice-test workouts, reduce their test anxiety and gain confidence. All materials are included in the registration fee.

Instructor: Doorway to College Staff

**W2208**

**Wednesday & Thursday, 6:30-9:00 pm**

**March 2-3**

**Waukee High School, Conference Room**

**\$110**

## **CHESS (GRADES K-5)**

New and returning students invited. Each Youth Enrichment League (YEL) Chess class follows four basic components: teaching, practicing, puzzles and playing the game. Students are taught different chess concepts and coached to implement those concepts into their chess games. Students practice positions set by the coach to improve their understanding of the concept. Students are given chess puzzles and work with coach guidance to solve them. Each class ends with students playing 20-30 minutes of chess. Coaches often feature in-class tournaments during the session. Registration fee includes: ChessKid.com membership for the chess session, prizes and puzzle sheets. Sign up today to think, learn and play well with YEL!

Instructor: Youth Enrichment League Staff

**MONDAYS, 3:45-4:45 PM**  
**WOODLAND HILLS ELEMENTARY**  
**MEDIA CENTER**

**Session 2**

**F2107wdh**

**January 10-February 28 (7 weeks)**

**No class 1/17**

**\$95**

**Session 3**

**F2108wdh**

**March 21-May 16 (9 weeks)**

**\$119**

**TUESDAYS, 3:45-4:45 PM**  
**WALNUT HILLS ELEMENTARY**  
**MEDIA CENTER**

**Session 2**

**F2115whe**

**January 11-March 1 (8 weeks)**

**\$107**

**Session 3**

**F2116whe**

**March 22-May 17 (9 weeks)**

**\$119**

**THURSDAYS, 3:45-4:45 PM**  
**MAPLE GROVE ELEMENTARY**  
**MEDIA CENTER**

**Session 2**

**F2123mge**

**January 13-March 3 (8 weeks)**

**\$107**

**Session 3**

**F2124mge**

**March 24-May 19 (9 weeks)**

**\$119**

**MONDAYS, 3:45-4:45 PM**  
**BROOKVIEW ELEMENTARY**  
**MEDIA CENTER**

**Session 2**

**F2111bv**

**January 10-February 28 (7 weeks)**

**No class 1/17**

**\$95**

**Session 3**

**F2112bv**

**March 21-May 16 (9 weeks)**

**\$119**

**TUESDAYS, 3:45-4:45 PM**  
**GRANT RAGAN ELEMENTARY**  
**MEDIA CENTER**

**Session 2**

**F2119gre**

**January 11-March 1 (8 weeks)**

**\$107**

**Session 3**

**F2120gre**

**March 22-May 17 (9 weeks)**

**\$119**

**THURSDAYS, 3:45-4:45 PM**  
**SHULER ELEMENTARY**  
**MEDIA CENTER**

**Session 2**

**F2127se**

**January 13-March 3 (8 weeks)**

**\$107**

**Session 3**

**F2128se**

**March 24-May 19 (9 weeks)**

**\$119**

FRIDAYS, 3:45-4:45 PM  
EASON ELEMENTARY  
MEDIA CENTER

Session 2  
F2131ee  
January 21-April 1 (7 weeks)  
No class 2/25, 3/4, 3/11, 3/18  
\$95

Session 3  
F2132ee  
April 8-May 20 (7 weeks)  
\$95

FRIDAYS, 3:45-4:45 PM  
WAUKEE ELEMENTARY  
MEDIA CENTER

Session 2  
F2135we  
January 21-April 1 (7 weeks)  
No class 2/25, 3/4, 3/11, 3/18  
\$95

Session 3  
F2136we  
April 8-May 20 (7 weeks)  
\$95



## FINE ARTS

### DRAWING & PAINTING FOR FUN (GRADES K-5)

In this fun art program, students will learn the basic concepts of drawing and painting three-dimensional objects on two-dimensional paper. These objects include basic shapes, cubes, spheres and cones. Eventually students will learn to draw and paint still life based on a step-by-step process. The class will help improve student's patience, observation and creativity. Students will take home all of their masterpieces throughout the class. The instructor owns and teaches at the Sunflower Fine Art studio in Waukee, has received awards for her artwork, and has a degree in Art. Supply list available online.

Instructor: Ting Shao

W2209se  
Mondays, 3:45-5:15 pm  
February 14 & 21  
Shuler Elementary, Art Room  
\$34

W2210wdh  
Tuesdays, 3:45-5:15 pm  
February 22 & March 1  
Woodland Hills Elementary, Art Room  
\$34

W2211gre  
Wednesdays, 3:45-5:15 pm  
April 6 & 20  
No class 4/13  
Grant Ragan Elementary, Art Room  
\$34

W2212ee  
Thursdays, 3:45-5:15 pm  
May 5 & 12  
Eason Elementary, Art Room  
\$34

### HEAR FROM FAMILIES

"My boys absolutely loved the fencing class! Their instructor was knowledgeable and patient with the kids. Thank you for offering!"  
--Fencing

"My son loved this course, he enjoyed building the lego project and seeing it move. The number of students was perfect, it was not crowded in the class. The teacher was so friendly and attentive to the kids. Thank you!"  
--Bricks 4 Kidz

"My son learned so much this week! He absolutely loved the instructor, looked forward to going each day, and simply loved his experience."  
--Drawing & Painting for Fun

## VALENTINE'S DAY ART CLASS FOR KIDS (GRADES 1-5) **NEW!**

Students will create a large, fun heart-shaped art project using a variety of multimedia. All supplies are provided.

Instructor: Kelley Stahl

W2213a

Saturday, 10:00 am - 11:00 am

February 5

Shuler Elementary, Art Room

\$15

W2214a

Saturday, 11:30 am - 12:30 pm

February 12

Timberline School, Room #305

\$15

W2213b

Saturday, 11:30 am - 12:30 pm

February 5

Shuler Elementary, Art Room

\$15

W2214b

Saturday, 1:00-2:00 pm

February 12

Timberline School, Room #305

\$15



## HOME SWEET HOME (GRADES 1-5) **NEW!**

In this art class for kids, students will create two-home themed projects. In one project, students will spell the word "HOME" and then make a home out of those letters. Students will use primarily a pencil, markers and watercolor. In the second project, students will paint a large cardboard cut out of a home, then decorate it using a variety of multimedia. Students will take their projects home. All supplies are provided.

Instructor: Kelley Stahl

W2215a

Saturday, 9:00 am - 11:00 am

January 22

Waukee Elementary, Art Room

\$29

W2216b

Saturday, 12:00-2:00 pm

January 29

Grant Ragan Elementary, Art Room

\$29

W2215b

Saturday, 12:00-2:00 pm

January 22

Waukee Elementary, Art Room

\$29

W2216a

Saturday, 9:00-11:00 am

January 29

Grant Ragan Elementary, Art Room

\$29

### LATE REGISTRATION

Nothing kills a course quicker than waiting until the last minute to register for it! If there are not enough registrations at the registration deadline (approximately one week prior to the start of the course), the course may be cancelled. Please register at least one week prior to the start of the course to ensure the success of the course! Thank you!

### CANCELLATION

Waukee Community Education reserves the right to cancel classes if there is insufficient enrollment. Should that occur, full refunds will be given. You will be notified by email if there are any changes in your class or if a class is canceled. Please make sure we have your email address so we may contact you. We will notify you at least 24 hours prior to the first class.

\*Due to COVID-related safety precautions, classes may need to be cancelled after already starting. In that case, refunds will NOT be issued. We appreciate your understanding. If you prefer to cancel your registration due to this parameter, please do so as soon as possible, but no later than two full business days prior to the first day of class.

## VOICE LESSONS (GRADES 6-12)

Develop your singing voice to its full potential by learning the essential foundations of singing. Sing anything by learning HOW to sing! Students will learn to sing classical art songs and arias in English, Italian, German, and/or French while developing their full potential and produce a well-supported, well-focused, and freely produced sound. All private lessons are 30 minutes in length, once a week between the dates below.

Instructor: Jacqueline Thomson\*

Available Mondays, Tuesdays, Wednesdays, or Thursdays  
Between 3:30-7:30 pm

January 10-March 3 (8 lessons)

March 21-May 12 (8 lessons)

January 10-May 12 (16 lessons)

ONLINE

W2217jta (Online)

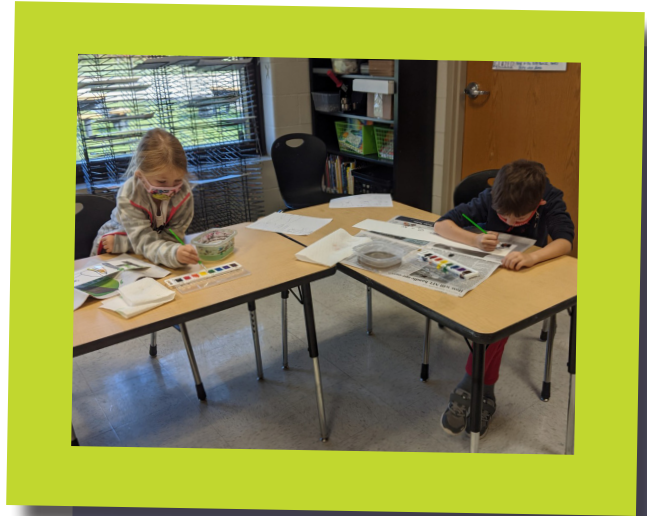
\$266 (8 lessons, January-March)

W2217jtb (Online)

\$266 (8 lessons, March-May)

W2217jtc(Online)

\$532 (16 lessons, January-May)



Please contact Jacqueline Thomson to schedule your lessons at 515.720.5198 or jacquelinetsoprano@gmail.com.

Jacqueline has been on the Voice Faculty with Simpson College and NYU's CAP 21 Studios. Her students have won numerous competitions, awards, and college scholarships.

## LANGUAGE

### SPANISH (GRADES K-5)

For beginner students. The Language Project is based around discovery, experience and play in the target language. Students will learn Spanish through music, games, stories and immersion in the language. The benefits of being bilingual go above just acquiring a new form of communication! Set your child up on the journey to success by enrolling them today!

MONDAYS, 3:45-4:45 PM  
MAPLE GROVE ELEMENTARY  
MEDIA CENTER

Session 2

F2147mge

January 10-April 4 (10 weeks)

No class 1/17, 3/7, 3/14

\$156

Session 3

F2148mge

April 11-May 16 (6 weeks)

\$94

TUESDAYS, 3:45-4:45 PM  
EASON ELEMENTARY  
MEDIA CENTER

Session 2

F2151ee

January 11-March 29 (10 weeks)

No class 3/8, 3/15

\$156

Session 3

F2152ee

April 5-May 17 (7 weeks)

\$109

THURSDAYS, 3:45-4:45 PM  
WALNUT HILLS ELEMENTARY  
MEDIA CENTER

Session 2

F2155whe

January 13-March 31 (10 weeks)

No class 3/10, 3/17

\$156

Session 3

F2156whe

April 7-May 19 (7 weeks)

\$109



FRIDAYS, 3:545-4:45 PM  
WOODLAND HILLS ELEMENTARY  
MEDIA CENTER

Session 2  
F2159wdh  
January 21-April 22 (10 weeks)  
No class 2/25, 3/4, 3/11, 3/18  
\$156

Session 3  
F2160wdh  
April 29-May 20 (4 weeks)  
\$63



## OTHER

### START SMART WITH STUDY SKILLS (GRADES 5-8)

Get ready to start the school year off right! The biggest hurdle to academic success after elementary school seems to be poor study skills. During these sessions, your child will be introduced to excellent strategies! Topics include: organization and time management (Feb. 28); note-taking strategies (Mar. 1); test-taking strategies (Mar. 2); reading and study strategies (Mar. 3); learning styles and study habits (Mar. 4). Set your child up for success in middle school and high school! \*Register for the entire week (\$143) or individual days (\$34 each).

Instructor: Sylvan Learning Center Staff

W2218  
Monday-Friday, 6:00-8:00 pm  
February 28-March 4  
South Middle School, Room #305  
\$143 (full week)  
\$34 (per individual day)

## RECREATION

### ANCHOR KIDS (GRADES K-5)

Are you looking for a healthy and impactful class for your student? AnchorKIDS focuses around the 5 pillars of health for kids: fitness, nutrition, seeds2snacks (garden to table focus), mindfulness (yoga), and sport/activity. This class aims to teach kids the life skills they need to be successful, empowered, and healthy leaders of tomorrow! Students should dress for physical activity and bring a water bottle.

Instructor: Anchor Kids Staff

W2219re  
Mondays, 3:45-5:15 pm  
January 24-February 21  
Radiant Elementary, Art Room  
\$98

W2220wdh  
Thursdays, 3:45-5:15 pm  
January 27-February 24  
Woodland Hills Elementary, Art Room  
\$98

W2221gre  
Fridays, 3:45-5:15 pm  
March 25-April 22  
Grant Ragan Elementary, Art Room  
\$98

**W2222**  
Mondays, 3:45-5:15 pm  
March 28-April 25  
Waukee Elementary, Art Room  
\$98

## FENCING (GRADES 2-5)

New and returning students invited! Join this fast-growing Olympic sport. Hall of Fame Olympic Fencing Coach Ro Sobalvarro crafts our lessons and curriculum. Students pair up and practice the fencing move or concept, rotate partners, and repeat. Students then participate in fencing matches using only the moves taught so far. Students spend 10-15 minutes each class fencing with multiple fencers at their skill level. All equipment provided.

Instructor: Youth Enrichment League Staff

**W2223**  
Tuesdays, 6:15-7:15 pm  
January 11-March 8  
No class 2/22  
South Middle School, Commons  
\$117

**W2224**  
Wednesdays, 6:15-7:15 pm  
January 12-March 9  
No class 2/23  
South Middle School, Commons  
\$117

## FENCING (GRADES 6-12)

New and returning students invited! Join this fast-growing Olympic sport. Hall of Fame Olympic Fencing Coach Ro Sobalvarro crafts our lessons and curriculum. Students pair up and practice the fencing move or concept, rotate partners, and repeat. Students then participate in fencing matches using only the moves taught so far. Students spend 10-15 minutes each class fencing with multiple fencers at their skill level. All equipment provided.

Instructor: Youth Enrichment League Staff

**W2225**  
Tuesdays, 7:20-8:50 pm  
January 11-March 8  
No class 2/22  
South Middle School, Commons  
\$145

# STEM (SCIENCE, TECHNOLOGY, ENGINEERING, MATH)

## BRICKS 4 KIDZ® (GRADES K-5)

Bricks 4 Kidz® offers project-based programs designed to teach basic principles of engineering and architecture using LEGO® bricks and proprietary model plans. These activities are designed to trigger your child's lively imagination and encourage problem-solving while exercising fine motor skills and spatial intelligence. Participants build a different simple machine each week using a motor and battery or rubber band system. Each model has various levels of complexity so that we are able to offer age appropriate projects. Every participant will be assigned their own project kit and materials that only they will use over the session.

Instructor: Bricks 4 Kidz® Staff

Winter/Spring Class Theme: Career Exploration Part 2

All classes are held 3:45-4:45 pm  
(unless noted otherwise)

Models Include:

- Entomologist: Dragonfly, Caterpillar
- Astronaut: Centrifuge, Space Shuttle, Crawler
- Zoologist: Monkey, Kangaroo, Turkey
- Racecar Driver: Dragster, Speed Bot

## MONDAYS

W2226whe  
January 24-February 21 (5 weeks)  
Walnut Hills Elementary, Media Center  
\$56

W2227ee  
March 21-April 18 (5 weeks)  
Eason Elementary, Media Center  
\$56

## TUESDAYS

W2228mge  
January 25-February 22 (5 weeks)  
Maple Grove Elementary, Media Center  
\$56

W2229we  
March 22-April 19 (5 weeks)  
Waukee Elementary, Media Center  
\$56

## ROBOTICS (GRADES 1-5)

The next evolution in youth robotics is here! Students LEARN basic engineering and computer coding concepts; BUILD multiple LEGO® Bricks projects; EXPLORE how the projects and programming complement each other; and PLAY with different building and programming options.

Instructor: Youth Enrichment League Staff

Winter/Spring Class Theme:

Build a bumblebee, frog or design your own predator. Then program the bumblebee to fly and buzz, the frog to leap, and the predator to hunt.

All classes are held 3:45-4:45 pm (unless noted otherwise)

## MONDAYS

W2234gre  
January 24-February 14  
Grant Ragan Elementary, Media Center  
\$53

## TUESDAYS

W2235re  
January 25-February 15  
Radiant Elementary, Media Center  
\$53

W2236se  
March 22-April 12  
Shuler Elementary, Media Center  
\$53

## THURSDAYS

W2230gre  
January 27-February 24 (5 weeks)  
Grant Ragan Elementary, Media Center  
\$56

W2231bv  
March 24-April 21 (5 weeks)  
Brookview Elementary, Media Center  
\$56

## FRIDAYS

W2232re  
January 28-February 18 (4 weeks)  
Radiant Elementary, Media Center  
\$45

W2233se  
March 25-April 22 (5 weeks)  
Shuler Elementary, Media Center  
\$56

## HEAR FROM FAMILIES

"My son loved this class and his instructor! He came home after class so excited to try things he learned in class with his own equipment every week."  
--Robotics

"My 3rd and 5th graders really enjoyed the class. I was impressed with the drawings they brought home. We will look for more classes taught by this instructor!"  
--Drawing & Painting for Fun

## THURSDAYS

W2239we  
January 27-February 17  
Waukee Elementary, Media Center  
\$53

## FRIDAYS

W2240mge  
January 28-February 18  
Maple Grove Elementary, Media Center  
\$53

W2241whe  
March 25-April 15  
Walnut Hills Elementary, Media Center  
\$53



**COMMUNITY EDUCATION**  
**LEARN. SERVE. THRIVE.**

## WAUKEE SILVER CORD MISSION

The purpose of the Waukee Silver Cord Program is to instill within students the importance of community service and encourage students to be accountable for investing in their own education and in their community on a regular basis during their school years.

## WHEN CAN I BEGIN?

Students are eligible to earn Silver Cord hours starting November 15 of 9th grade and ending April 30 of 12th grade. All eligible students are registered on our website, and sign up is not required for this optional program.

Volunteer service must benefit a non-profit organization. Approved opportunities are shared on our website and social media, or participants can find their own ways to give back. Students may choose to earn up to half of the total required hours volunteering within the Waukee Community School District. Students must submit their hours on the website within 30 days of completion. Those volunteer 175 hours by April 30 of their senior year will earn the distinction of wearing a silver cord during their graduation ceremony.

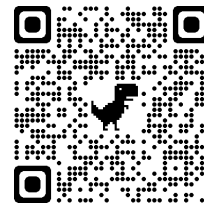
[WAUKEESILVERCORD.ORG](http://WAUKEESILVERCORD.ORG)

## ONLINE BACKPACK

WaukeeBackpack is Waukee Community School District's "green" approach to distributing information from school-sponsored activities and non-profit organizations during the school year. Keep checking back as new activities are added every week!

View WaukeeBackpack online at [waukeeschools.org/backpack](http://waukeeschools.org/backpack)

USE THE QR CODE TO  
ACCESS OUR ONLINE  
CATALOG & REGISTER  
FOR CLASSES



## 5 EASY WAYS TO REGISTER

### 1. ONLINE

[communityed.waukeeschools.org/classes](http://communityed.waukeeschools.org/classes)  
Then click "Register Online"

### 2. BY PHONE

Call 987-2761 between 8 am and 4 pm to pre-register for classes.

### 3. IN PERSON OR BY MAIL

Bring your completed registration form in person, or mail to 400 Locust Street, Waukee, IA 50263. Our office hours are 8 am-4 pm, Monday through Friday. Make checks payable to Waukee Community Schools.

### 4. BY FAX

Fax your completed form with your complete credit card number and expiration date to 515.987.2701 between 8 am and 4 pm.

### 5. REGISTER EARLY

Please Note! Instructors need to know how many students will be attending to help them plan materials. Some classes fill quickly and have size limits. Late registration may cause a class to be canceled due to low enrollments, so please sign up as soon as possible.

### PRE-REGISTRATION

Please pre-register for all classes or call ahead for availability as some classes have enrollment limits. Also, pre-registration requires payment. We aren't able to just "hold a seat" for you. Thank you for understanding.

### CONFIRMATIONS

Once you have submitted your registration form, you are registered for the class unless we notify you otherwise. To help keep our classes reasonably priced, we do not send out confirmation notices by mail. If you register online, you do receive an e-mail confirmation.

### REFUNDS

Refund request must be made two full business days prior to the first day of the class. A \$5 administrative fee will be deducted from the original amount paid by the participant.

### CHANGES/CANCELLATIONS

Waukee Community Education reserves the right to cancel classes if there is insufficient enrollment. Should that occur, full refunds will be given. You will be notified by e-mail if there are any changes in your class or if a class is canceled. Please make sure we have your e-mail address so we may contact you. We will notify you at least 24 hours prior to the first class.

### WEATHER CLOSINGS

Continuing Education classes are automatically canceled when the district closes schools due to inclement weather. Canceled classes will be rescheduled if possible. Watch local news programming for district closures.

### CLASS PARTICIPANTS WITH SPECIAL NEEDS

If you need any special accommodations, please let us know when registering.

### NONDISCRIMINATION STATEMENT

It is the policy of Waukee Community School District not to illegally discriminate on the basis of race, color, national origin, gender, disability, religion, creed, age (for employment) marital status (for programs), genetic information (for employment), sexual orientation, gender identity and socioeconomic status (for programs) in its educational programs and its employment practices. There is a grievance procedure for processing complaints of discrimination. The Waukee Community School District complaint procedure is outlined in Board Policy 405.51.



# REGISTRATION FORM

Participant Name \_\_\_\_\_

D.O.B \_\_\_\_\_ Gender Male  Female  Waukee Community School District Resident? Yes  No

Address \_\_\_\_\_ City \_\_\_\_\_ State/Zip \_\_\_\_\_

Phone (day) \_\_\_\_\_ (evening) \_\_\_\_\_ (cell) \_\_\_\_\_

Email \_\_\_\_\_

School and Grade \_\_\_\_\_

Guardian Name \_\_\_\_\_ T-shirt Size (if applicable) \_\_\_\_\_

Special Accommodations/Allergies/Health Concerns? Yes  No  If yes, please specify \_\_\_\_\_

How did you hear about us?  Program Guide  Newspaper  Website  Friend  Flier  Email  Other \_\_\_\_\_

Method of Payment  MasterCard  VISA  Discover  Check (No. \_\_\_\_\_) Checks payable to Waukee Community School District

Name on Card \_\_\_\_\_

Card Number \_\_\_\_\_ Exp. Date \_\_\_\_\_ Signature \_\_\_\_\_

Program Name	Program Code	Dates	Time(s)	Fee

*\*Waukee Community Education reserves the right to utilize photos and the names of participants for publicity purposes. Participants desiring their names/photograph not to be used for publicity must notify Waukee Community Education in writing at the time of registration.*

## CONSENT AND RELEASE FORM

I am aware that my or my child's participation in Waukee Community Education programming is completely voluntary and that I, or my child, may cease participation in the program at any time. I also understand that I, or my child, may be removed from participation in the program at any time, at the discretion of Waukee Community School District, for failure to follow district policies, rules or procedures with regard to the program participation.

I understand that participation in Waukee Community Education may expose me, or my child, to some risk. Understanding that certain dangers and risks are associated with participation in the program and in consideration of my or my child's desire to participate in the program, I agree to participate in Waukee Community Education or grant permission for my child to take part in this program.

I authorize designated program personnel and staff to exercise necessary authority to protect, render medical attention, discipline and control me, or my child, as they may deem necessary. My permission is also given for me, or my child, to receive emergency medical treatment in case of injury or illness. I further understand that the district does NOT carry health/accident insurance to cover participants in the program and, thus, I am responsible for any medical expenses not covered by my, or my child's, insurance policy.

Understanding the potential risks involved in my, or my child's, participation in the program, I, acting for myself, my heirs and assigns, do hereby release, absolve and forever discharge the Waukee Community School District, its Board of Education, officers, employees, representatives, agents and chaperones, individually and collectively from and agree to hold them harmless against, any and all liability, including claims at law or in equity, for any accident or injury, fatal or otherwise or for any property loss or damage which may result from my, or my child's, participation in the program.

Participant Signature (REQUIRED) \_\_\_\_\_

Parent/Guardian Signature (if participant is under 18 years of age) \_\_\_\_\_

# DISTRICT SCHOOL BUILDINGS

## **Brookview Elementary**

8000 EP True Pkwy  
West Des Moines, IA 50266  
515.987.5166

## **Eason Elementary**

605 SE Boone Drive  
Waukee, IA 50263  
515.987.5200

## **Grant Ragan Elementary**

645 NE Dartmoor Drive  
Waukee, IA 50263  
515.987.0435

## **Maple Grove Elementary**

1455 98th Street  
West Des Moines, IA 50266  
515.987.3363

## **Radiant Elementary**

5050 170th Street  
Urbandale, IA 50323  
515.987.2210

## **Shuler Elementary**

16400 Douglas Pkwy  
Clive, IA 50325  
515.987.8597

## **Walnut Hills Elementary**

4240 NW 156th Street  
Urbandale, IA 50323  
515.987.3585

## **Waukee Elementary**

850 6th Street  
Waukee, IA 50263  
515.987.5193

## **Woodland Hills Elementary**

1120 S 95th Street  
West Des Moines, IA 50266  
515.987.5196

## **South Middle School**

2350 SE LA Grant Pkwy  
Waukee, IA 50263  
515.987.3222

## **Waukee Middle School**

905 S Warrior Lane  
Waukee, IA 50263  
515.987.5177

## **Prairieview School**

655 SE University Avenue  
Waukee, IA 50263  
515.987.2770

## **Timberline School**

2605 SE LA Grant Pkwy  
Waukee, IA 50263  
515.987.9444

## **Northwest High School**

655 NW 10th Street  
Waukee, IA 50263  
515.987.5181

## **Waukee High School**

555 SE University Avenue  
Waukee, IA 50263  
515.987.5163

## **WILC (APEX)**

295 SE Ashworth Road  
Waukee, IA 50263  
515.987.9888

## **Vince Meyer Learning Center**

400 Locust Street  
Waukee, IA 50263  
515.987.5160

Waukee Community School District offers fee-based before and after school childcare programming at all nine elementary schools. All kindergarten through fifth-grade students are eligible to enroll.

**Beyond the Bell** before and after school care is offered for students currently enrolled at Maple Grove, Grant Ragan, Shuler, Radiant, Walnut Hills and Woodland Hills Elementary School.

YMCA before and after school programs are offered for students currently enrolled at Brookview, Eason and Waukee Elementary School.

All staff in both programs are certified in CPR, First Aid, and obtain the required number of training hours as required by the State of Iowa Department of Human Services.

Use the QR code below to find out more about childcare.





**LEARN. SERVE. THRIVE.**



**Waukee Community Education**  
400 Locust Street, Waukee, IA 50263  
[communityed@waukeeschools.org](mailto:communityed@waukeeschools.org)  
P 515.987.2761 | F 515.987.2701

[communityed.waukeeschools.org](http://communityed.waukeeschools.org)  
Facebook Twitter Instagram @WaukeeCommEd